

SUSPICION OR EVIDENCE OF CHILD ABUSE

What Steps to Take

As educators and individuals who see students once per week, we often are told about recent events, how school is going, what's happening at home, or anything that is important to our students. Unfortunately, some of those situations may include us hearing or seeing signs, evidence, or claims of abusive behavior. As educators and staff supervising minors, all at Peoria Music Academy are mandated reporters and if we see, hear, or experience any of these signs, we must take the proper steps to guarantee the safety and well-being of our students. As quoted from the Arizona Department of Child Safety's website, "a report of suspected child abuse, neglect, exploitation or abandonment is a responsible attempt to protect a child. Arizona law requires certain persons who suspect that a child has received non-accidental injury or has been neglected to report their concerns." Attached is the protocol for reporting suspicion of abuse, and any information you may need regarding the process.

IF YOU SUSPECT OR FIND EVIDENCE OF CHILD ABUSE...

REPORT TO PEORIA MUSIC ACADEMY

Inform staff by call/text immediately and provide the incident report as soon as possible.

1. Call or text management at (602) 612-6187 and briefly describe the incident.
2. Send a written incident report via email to BOTH:
laura@peoriamusicacademy.com & nicole@peoriamusicacademy.com

AND REPORT TO ARIZONA DEPARTMENT OF CHILD SAFETY

Arizona law requires an online report to be filed within 24 hours and a written report within 72 hours of the incident.

1. Prepare the following information (as much that is known):
 - a. name, age, and gender of child and other family members
 - b. address, phone numbers, and/or directions to child's home
 - c. parents' place of employment
 - d. description of suspected abuse or neglect
 - e. current condition of the child
2. Report to the state by phone or online report:
 - a. Call the Arizona Child Abuse Hotline at 1-888-767-2445.
 - b. File a written report at: <https://guardian.dynamics365portals.us>

More information can be found at <https://dcs.az.gov> and the office staff can answer any questions you may have.